WebEquity Solutions

Password Reset / Super Administrator Access Authorization

This form is used to reset passwords for Super Administrators. (***Non-Super Administrator passwords need to be reset by the Super Administrator for your institution.***) This form can also be used to designate a new Super Administrator if the existing Super Administrator is no longer with your institution.

This form will need to be completed for each request.

Date: _____

Institution Name: _____

Address: _____

City: _____ St: _____ Zip: _____

Web Equity URL: _____

☐ Add new Super Administrator

Name: _____

Requested User ID: _____

e-mail Address: _____

☐ Super Administrator Password Reset

Name: _____

User ID: _____

e-mail Address: _____

This form must be signed by the person who signed the original Web Equity contract or the head of the institutions credit function.

Printed Name and Title: _____   ☐ Web Equity contract signer

Signature: _____